



CONTRACTORS
STATE LICENSE BOARD

Licensing and Public Affairs Committee Meetings

Thursday, May 15, 2025, 9:00-11:00 a.m.

Today's meeting will begin momentarily.

Public Comment

Call (415) 655-0001 US Toll

- Meeting Access Code: 2559 573 2035
- Password: 37889272
- Press *3 to raise/lower hand.

Join on WebEx using link on CSLB homepage

- www.cslb.ca.gov
- Event number: 2559 573 2035
- Password: 3QvuXcp2sm2
- Click the hand icon to raise your hand if you have a question or comment.



CONTRACTORS
STATE LICENSE BOARD

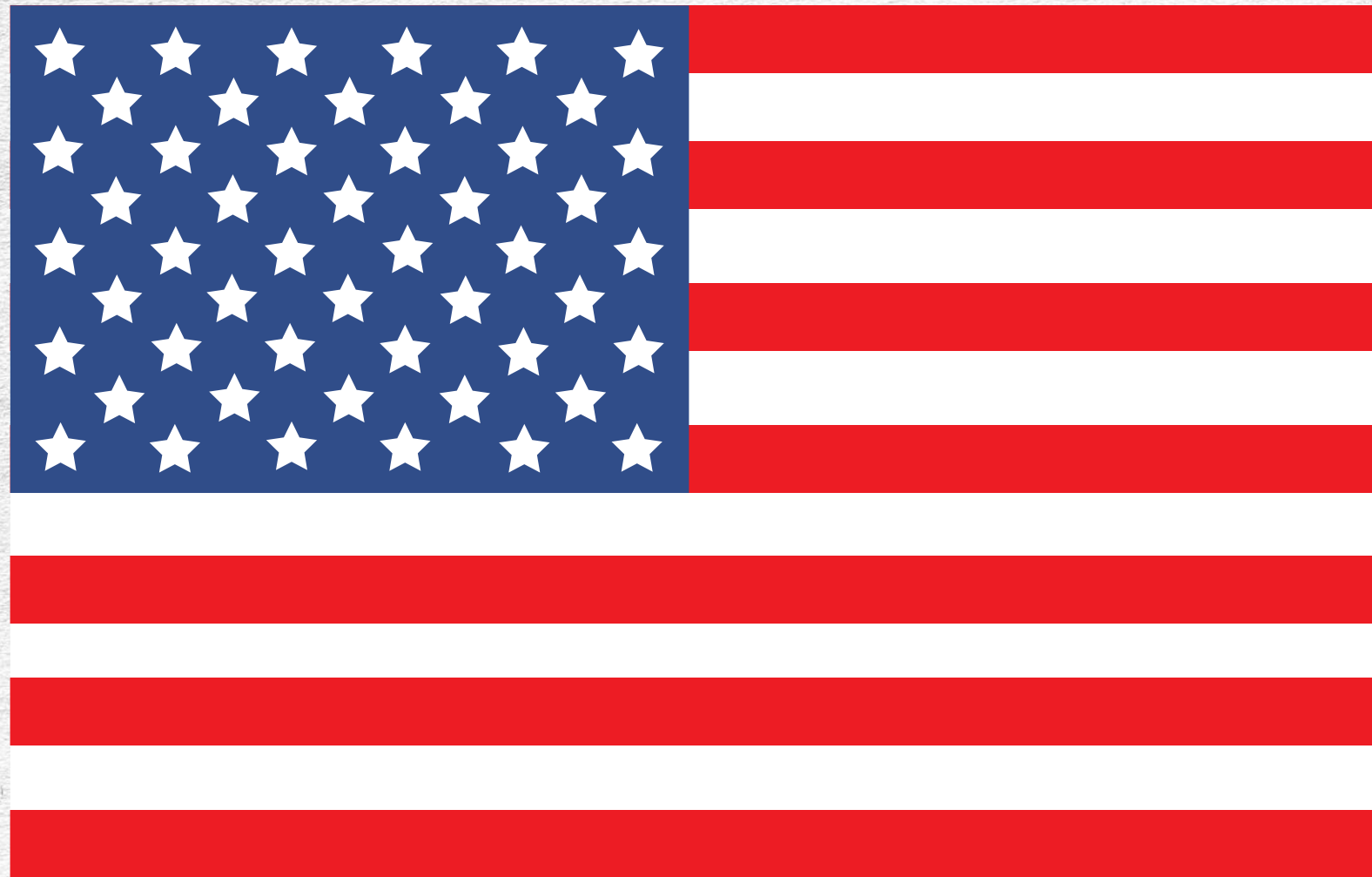
Licensing Committee Meeting

9:00 A.M. – 10:00 A.M.
(OR UNTIL ADJOURNMENT)

A RECORDED VERSION WILL BE ARCHIVED ON CSLB'S
YOUTUBE CHANNEL

Agenda Item A

Call to Order, Roll Call, Establishment of Quorum and Chair's Introduction



Agenda Item B

Public Comment for Items Not on the Agenda and Future Agenda Item Requests
(Note: Individuals may appear before the CSLB to discuss items not on the agenda; however, the CSLB can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125, 11125.7(a)).

Agenda Item C

*Update and Discussion Regarding 2025-27
Licensing Strategic Plan Objectives*

Agenda Item C

1. Objective 1.1. Explore and address language barriers to licensing and testing.

- All study guides, 10 exams, Get Licensed to Build workshop translated
- Translating additional forms, publications as needed
 - Translated Request for Translator form and letter into Spanish
 - Translated exam appeal letter
 - Translated instructions for original exam application

Agenda Item C

1. Objective 1.1. Explore and address language barriers to licensing and testing.

- Next steps:
 - Monthly demographic survey
 - Identify additional exams to translate into Spanish
 - Identify more letters and instructions to translate
 - Pursue additional bilingual position in Exam Development

Agenda Item C

2. Objective 1.3. Develop regulations to require licensed contractors to complete continuing education pursuant to existing complaint disciplinary authority. Inform licensees of voluntary continuing education opportunities.

- Staff are working on updating disciplinary guidelines that touch upon continuing education.
- Expand upon Important Links webpage that lists trade organizations and create a new webpage with training available for contractors.

Agenda Item C

3. Objective 1.5. Assess exam content, and update as necessary, to ensure exams meet current industry standards.

- All exams are updated every five years.
- Exam Specialists work with Subject Matter Experts (SMEs) in each stage of exam development, which includes job audit interviews, occupational analysis survey, and updating the exam questions and references.
- SMEs also take part in building code review workshops every 3 years as codes are updated.

Agenda Item C

3. Objective 1.5. Assess exam content, and update as necessary, to ensure exams meet current industry standards.

- Exam Specialists evaluate all exams and exam questions to assess exam performance.
 - Each question's statistics are reviewed to determine how effective they are.
 - These statistics are interpreted for SMEs to explain any needed changes.

Agenda Item C

3. Objective 1.5. Assess exam content, and update as necessary, to ensure exams meet current industry standards.

- Exams completed in 2024:
 - C-10 Electrical, C-11 Elevator, C-21 Building Moving and Demolition, C-28 Lock and Security Equipment, C-36 Plumbing, C-38 Refrigeration, C-45 Sign, C-47 General Manufactured Housing, C-50 Reinforcing Steel, C-51 Structural Steel, C-55 Water Conditioning, C-60 Welding

Agenda Item C

3. Objective 1.5. Assess exam content, and update as necessary, to ensure exams meet current industry standards.

- Exams in progress in 2025:
 - ASB – Asbestos Certification, C-8 Concrete, C-9 Drywall, C-15 Flooring and Floor Covering, C-20 Warm-Air Heating, Ventilation and Air Conditioning, C-22 Asbestos Abatement, C-27 Landscaping, C-29 Masonry, C-32 Parking and Highway Improvement, C-35 Lathing and Plastering, C-43 Sheet Metal

Agenda Item C

3. Objective 1.5. Assess exam content, and update as necessary, to ensure exams meet current industry standards.

- Exams planned in 2026:
 - Law and Business, B-2 Residential Remodeling, C-2 Insulation and Acoustical, C-7 Low Voltage, C-16 Fire Protection, C-17 Glazing, C-33 Painting and Decorating, C-39 Roofing, C-42 Sanitation System, C-49 Tree and Palm, C-54 Ceramic and Mosaic Tile

Agenda Item C

3. Objective 1.5. Assess exam content, and update as necessary, to ensure exams meet current industry standards.

- Next steps:
 - Survey active licensed contractors to get more details about trade associations and new technologies to include in occupational analysis surveys.
 - Survey will also include request for interviewing members of trade associations.

Agenda Item C

4. Objective 1.6. Identify and educate licensees on the need to maintain current certifications to promote safe, competent and professional construction.

- CSLB-specific certifications listed on license detail
 - Asbestos Certification
 - Hazardous Substance Removal Certification

Agenda Item C

4. Objective 1.6. Identify and educate licensees on the need to maintain current certifications to promote safe, competent and professional construction.

- Certifications for certain trades
 - Sprinkler fitter certification
 - Elevator certification

Agenda Item C

4. Objective 1.6. Identify and educate licensees on the need to maintain current certifications to promote safe, competent and professional construction.

- Next steps:
 - Survey contractors about both required and optional certifications.
 - Add a notice in the issuance letter that additional certifications may be required for their work.
 - Add information about possible certifications to study guides.
 - Add certain certifications to the license detail.

Agenda Item D

Adjournment



**CONTRACTORS
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Public Affairs Committee Meeting

10:00 A.M. – 11:00 A.M.
(OR UNTIL ADJOURNMENT)

A RECORDED VERSION WILL BE ARCHIVED ON CSLB'S
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Agenda Item A

Call to Order, Roll Call, Establishment of Quorum and Chair's Introduction

Agenda Item B

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Agenda Item C

*Update and Discussion Regarding 2025-27 Public
Affairs Strategic Plan Objectives*

Agenda Item C

1. Objective 4.1: Improve the clarity and tone of board communications to increase public understanding.

- Staff are regularly reviewing press releases, industry bulletins, and newsletters to determine where plain language would be appropriate.
- Staff have reviewed public presentations, such as Senior Scam Stopper and licensing workshops, to see where language can be simplified.
- Staff are reviewing all of its publications to revise content and ensure key points are clear to contractors and consumers and welcomes suggestions on publications to review.

Agenda Item C

2. Objective 4.4: Update the CSLB website to make it more accessible and user friendly.

- CSLB is working with the Department of Consumer Affairs on an eventual website overhaul that will streamline websites across DCA.
- CSLB added a Disaster Help Center button to the top of the homepage to make it more accessible to survivors.
- CSLB also updated the Disaster Help Center to ensure key details are at the top of the page.
- Staff are continuing to review where additional updates can be made and welcome suggestions from the committee.

Agenda Item D

Review and Discussion Regarding “Find My Licensed Contractor” Branding

- Should “Find My Licensed Contractor” feature be renamed to “Find A Licensed Contractor”?
- “Find My Licensed Contractor” website feature launched January 2018.
- Noted in different locations across website, including Public Data Portal and Disaster Help Center.
- Also noted in press releases regarding sting operations.

Agenda Item E

Review and Discussion Regarding Career Opportunities for Justice-Involved Individuals

- Justice-involved individuals refers to having had interactions with the criminal justice system as a defendant.
- This would involve justice-involved individuals looking for career opportunities for once their sentence is completed.
- These individuals have opportunities to get construction industry experience before they are released that could help with job placement.

Agenda Item E

Review and Discussion Regarding Career Opportunities for Justice-Involved Individuals

- What can CSLB do to provide assistance to individuals before they are released?
 - CSLB can partner with the California Prison Industry Authority's Career Technical Program, which partners individuals with trade unions, nonprofits, and companies focused on construction industry jobs and potential placement into apprenticeships once they're paroled.
 - Do committee members have ideas on how to assist these individuals on their path to licensure?

Agenda Item E

Review and Discussion Regarding Career Opportunities for Justice-Involved Individuals

- What happens at CSLB if a justice-involved individual applies for licensure?
 - All applicants have to be fingerprinted ahead of becoming licensed, which then leads to a criminal background check.
 - Each license applicant is evaluated on a case-by-case basis to determine license eligibility. A criminal conviction or formal license discipline does not automatically preclude an applicant from CSLB licensure. More details can be found on CSLB's [Fingerprinting webpage](#).

Agenda Item F

Adjournment



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MEETING ADJOURNED

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